



Village of Five Parks Master Association, Inc.

SOCIAL CLUB CHARTER

_____ hereby requests approval on the _____ day of _____, 20__ from the Executive Board of the Village of Five Parks Master Association, Inc. (hereafter referred to as "Board") to function as a community social club (hereafter referred to as "Club") and be granted any rights or privileges as the Board may deem appropriate from time to time. The Club agrees to comply with all rules the Board may impose.

Purpose

The purpose of the Club must be for the betterment of residents and the community of Village of Five Parks. Nonetheless, all the views of this Club may not necessarily be the views of the Board. This Club exists for the following specific purpose: _____

Operations

The Club must be open to all for membership without discrimination. The Club must meet regularly and have membership that is at least 90% Village of Five Parks residents. The Club agrees to advertise its calendar of regular meetings/events at least one time annually to the entire community by publishing to both websites (Management Company and HOA), posting inside the Depot lobby, and by email to the full available address list for 725 homes. Thereafter, the Club may update notice of specific upcoming events via submission to the Management Company and HOA for online calendar updates and/or online newsletters. The Club may also send membership group email reminders of upcoming events. For specific event details the Club may send more targeted emails to their membership list or only those that have responded with interest of attending. The Club will abide by Depot facility room and other area attendance capacities and follow where applicable a Management Company or Board provided reservation system to assure first come, first serve up to prescribed capacity when it is necessary a particular event. The Club cannot rely on specific or additional insurance coverage from the Village of Five Parks Master Association for their events, nor will any funding for Club events and supplies be provided. They will abide by all applicable federal/state/local laws including those for alcohol service.

Chairperson

The Club will appoint a chairperson. The chairperson, or their specific designee, will be the responsible party and be the point communication person between the Club and the Management Company or the Board. This chairperson, or their specific designee, will be responsible for all arrangements for events sponsored as well as the safety of attendees and the Depot amenity premises.

Recordkeeping

The Club's chairperson will sign all Depot rental or use agreements on behalf of the Club and will be liable for compliance with the terms of such agreements. The chairperson will provide to the Management Company and Board a membership list consisting of name and address at least semi-annually, or any other time upon request. If any Depot facility use incurs rentals fees or damage charges, the chairperson will be responsible for making payment to the Management Company.



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Rules, Rights and Privileges

The Club must follow all operational, event advertising, and scheduling rules to be granted certain privileges for limited rental fee free use of the Depot facilities. In exchange, the Board grants the Club scheduled free use without rental fees for a maximum of **52** hours per calendar year. The scheduled rental fee free events may be anytime seven days a week during Depot normal open operating hours, or after such hours up to 11:30 PM. However, as per *The Depot and Common Area Use Policy* the Club must follow general rules that allow for preference in scheduling to paid rental events. If a Club event is in the Depot after normal hours, it will not be staffed by a Management Company employee and therefore building security and access will be granted to the Club designated chairperson, or designee. This person will be given a one-time use wi-fi lockbox code to access a building key. They will be responsible for making sure only bonafide attendees are admitted. The chairperson, or designee, will return the key to the lockbox after securing the facility at event conclusion. If the Club wishes to have more than **52** hours annually of scheduled events, they must pay normal rental fee rate for residents. If the Club wishes to have a scheduled event that is not openly advertised to the entire community, they must pay the normal rental fee rate for residents.

Compliance

The Board may rescind its approval of the Club Charter, at any time, for any reason(s) the Board deems appropriate, The Board will notify the designated chairperson in writing of the recension and the reason(s).

Certification

This Club Charter is hereby requested and approved as witnessed by the undersigned:

REQUEST

_____, Chairperson

Chairperson Printed Name: _____

Club Name: _____

Date Signed: _____

APPROVAL

_____, President

President Printed Name: _____

Village of Five Parks Master Association, Inc. Executive Board

Date Signed: _____